

The
Annual Quality Assurance Report (AQAR) of
Upendra Nath College, Nalagaja, Mayurbhanj, Odisha
for
the session 2017-18

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2017-18

I. Details of the Institution

1.1 Name of the Institution

UPENDRA NATH COLLEGE

1.2 Address Line 1

AT/PO- NALAGAJA

Address Line 2

PS- RASGOVINDPUR

City/Town

BARIPADA

State

ORISSA

Pin Code

757073

Institution e-mail address

unc.nalagaja@rediffmail.com

Contact Nos.

06793-121711

Name of the Head of the Institution:

MR. KISHORE KUMAR PANIGRAHI

Tel. No. with STD Code:

06793-121711

Mobile:

09437771832

Name of the IQAC Co-ordinator:

DR. NILARATNA KALIA

Mobile:

9178887999

IQAC e-mail address:

unc.nalagaja@rediffmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

ORCOGN13673

OR

1.4 NAAC Executive Committee No. & Date:

EC/46/A&A/096 dated 16-09-2008

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

www.uncnalagaja.org

Web-link of the AQAR:

<http://www.uncnalagaja.org/AQAR2017-18.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C	1.86	2008	5 Years
2	2 nd Cycle	B	2.10	2016	5 Years
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

04/08/2010

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR : **2016-17 submitted to NAAC on Dt. 07-01-2017.**

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

**NORTH ORISSA
UNIVERSITY, BARIPADA**

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input type="text"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="06"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text"/>
2.4 No. of Management representatives	<input type="text"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="11"/>
2.10 No. of IQAC meetings held	<input type="text" value="05"/>
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="04"/> Faculty <input type="text" value="02"/>
Non-Teaching Staff Students	<input type="text" value="01"/> Alumni <input type="text" value="01"/> Others <input type="text" value="NIL"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If yes, mention the amount	<input type="text"/>

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

1. “ Policy implementation for Women Empowerment at the grassroots”
2. “Measures towards quality enhancement in Higher Education”.
3. “Recent trends in Mathematics & Information Technology”.

2.14 Significant Activities and contributions made by IQAC

In the academic session 2017-18 the IQAC has monitored the teaching-learning evaluation and has put its best efforts round the year towards quality enhancement and sustenance. Accordingly, strategic plans are developed for dissemination of information among all the stake-holders for overall academic excellence in the institution.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

Plan of Action	Achievements
<ol style="list-style-type: none"> 1. Preparation of lesson plan & progress report. 2. Unit tests/ Test Exam /Mid term Exam/ seminars by each department. 3. Courses completed in time and special classes organised from 1st week of January to 23rd January 2017. 4. Academic calendar has been adhered to. 5. Purchase of more books and library automation. 6. Purchase of laboratory equipments. 	<ol style="list-style-type: none"> 1. Courses completed as per the lesson plan. 2. Test/ Unit Test Mid/ term Exam conducted and scripts evaluated. 3. Seminars organised by each Hons. Department and the IQAC also conducted two seminars on the themes Sl. No 2.13(ii) of part-A. 4. Extension activities conducted. 5. Books have been purchased and library automation is going on. 6. Some laboratory equipments have been purchased.

* Attach the Academic Calendar of the year as Annexure. **Attached (Annexure -I)**

2.15 Whether the AQAR was placed in statutory body

Yes No

Management

Syndicate

Any other body

Staff Council

Provide the details of the action taken

The AQAR has been placed before staff council of the college. Assessment has been made on the action taken. Remedial measures are suggested to improve the performance so as to achieve the target to a maximum level.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	06	NIL	NIL	NIL
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others(DCA, Tally, PGDCA)	01	NIL	NIL	NIL
Total	07	NIL	NIL	NIL
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options : **Elective option & Open options**

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02 SEMESTER (ARTS, SCIENCE & COMMERCE)
Trimester	
Annual	

1.3 Feedback from stakeholders* (On all aspects) Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure- Attached (Annexure -II)*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NO revision has been made in syllabus

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
31	24	07	NIL	NIL

2.2 No. of permanent faculty with Ph.D.

04

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V

2.4 No. of Guest and Visiting faculty and Temporary faculty

05	NIL	10
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		✓	✓
Presented papers			
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- 1. Special classes organised for students having higher IQ.**
- 2. Group discussion for doubt clearance.**
- 3. Motivational classes organised.**

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As per the rules of the University.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

04		
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2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division					Remark
		Distinction	I	II	Gen	Pass %	
B.A.	245	18	18	60	59	59.59	
B.Sc.	70	09	15	08	13	57.14	University in top rank in Math. Hons, FNUE-2018 Sunil Kumar Si Roll No- 5607M15006
B.Com	27	00	00	07	06	48.14	

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC involves continuously evaluating the teaching-learning process in a variously varied ways. Time to time the IQAC monitors and suggests the process of unit test & group discussion, half yearly test to test the ability of the students.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	00
UGC – Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	03
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	20	08	NIL	06
Technical Staff				

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC facilitates research culture among the faculties en-route research committee and takes efforts for its discussion among the students and the society at large.

3.2 Details regarding major projects : **NA**

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from :

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : **NIL**

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NA
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
 Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
 who are Ph. D. Guides
 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) : **NA**

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events: **NA**

University level State level
 National level International level

3.23 No. of Awards won in NSS:

NA

University level State level
 National level International level

3.24 No. of Awards won in NCC:

NA

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- **Road safety.**
- **Prohibition of intoxication.**
- **AIDS awareness.**
- **Awareness on man-elephant conflicts.**
- **Banamahotsava observation**
- **Malaria eradication.**

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	37582.69sq.mtrs.			37582.69sq.mtrs.
Class rooms	21	02	College fund	23
Laboratories	04	-	-	04
Seminar Halls	01	-	-	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	02	-	-	02
Value of the equipment purchased during the year (Rs. in Lakhs)	57.35	2.99	STATE GOVT.	59.34
Others				

4.2 Computerization of administration and library

E-admission through SAMS of Govt. of Odisha, Library automation, digital classroom, smart class-room, office automation are some major initiatives during the academic year.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	20,885	30,38,070	710	1,02,440/-	21,595	31,40,510
Reference Books	2445	2,61,478	88	15000 /-	2533	2,76,478
e-Books						
Journals	278	1,19,902	45	10,500	323	1,30,402
e-Journals	02	5,062	-	-	02	5,062
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	37	10	04		04	02	14	03
Added	CCTV		01					
Total	38	10	05		04	02	14	03

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

The college encourages faculties and students to acquire practical knowledge on computer application. Faculties participate in different training programmes for efficient management of e-governance.

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.30
ii) Campus Infrastructure and facilities	1.20
iii) Equipments	1.23
iv) Others	0.56
Total :	3.29

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC facilitates student supports services to enhance quality education in the college. It monitors the welfare services extended to students and ensures their physical and learning requirements for academic excellence.

5.2 Efforts made by the institution for tracking the progression

Students progression is continuously monitored in variously varied ways by academic body, IQAC, staff council & vice-presidents of different societies under the guidance of the principal.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	616	59.98		411	40.02

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
378	192	464	118	01	1159	330	115	349	233	00	1027

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

UGC aided Entry-in-Service scheme functions as one of the students support mechanism to aware the students for future careers.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

5.6 Details of student counselling and career guidance

The career counselling cell of the college helps catering to the needs of the students to obtain a suitable career in future.

No. of students benefitted

5.7 Details of campus placement

	<i>On campus</i>		<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

The college has organised seminars and workshops on women Empowerment , violence against women and their vulnerabilities, empowering strategies of women. Self defence training for girls has been organized.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level	<input type="text" value="05"/>	National level	<input type="text"/>	International level	<input type="text"/>
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No. of students participated in cultural events

State/ University level	<input type="text"/>	National level	<input type="text"/>	International level	<input type="text"/>
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5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level	<input type="text" value="01"/>	National level	<input type="text"/>	International level	<input type="text"/>
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Cultural: State/ University level	<input type="text"/>	National level	<input type="text"/>	International level	<input type="text"/>
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5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

02

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- i. To create a class of intellectually, morally, socio-economically sound and active citizens who will be glorified as national human capital.**
- ii. To provide quality and need based education.**
- iii. To achieve the strategic objectives by fulfilling the internal and external needs of the learners.**

6.2 Does the Institution has a management Information System

Yes, the institution follows database financial management of the college which include accounts related matters and execute management information system.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The University designs the curriculum of the institution. However some senior-most teachers are involved in the process of curriculum development.

6.3.2 Teaching and Learning

The teaching and learning process is being executed as per time table and all the faculties maintain their lesson plans and progress register and other related activities by the University..

6.3.3 Examination and Evaluation

Unit Tests, Test examinations are conducted to evaluate the performance of the students. The annual exams are conducted by the University.

6.3.4 Research and Development

A research committee has been constituted to encourage research work by the faculties and forwards the applications for MRP to UGC after proper scrutiny.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The college has a general Library with adequate books and journals, departmental libraries. The library is automated for smooth functioning. One computer laboratory with 10 Nos. of computers and internet facilities has been established for faculties and students.. The college has adequate class-rooms, Laboratories, Administrative block, Playground, Garden, Teacher's Common Room, Boys' Common Room and Girls' Common Room separately with toilet facilities, Woman's' Hostel, Two Boys' Hostels (One under construction), multi-gymnasium etc. to up keep a sound environment.

6.3.6 Human Resource Management

The principal, Academic Bursar and IQAC monitor the entire academic process. Feed-backs from students, parents, staff and alumni are collected and proper course of action is taken by IQAC for improvement of quality education. Besides, the management of the college keeps close watch over the activities.

6.3.7 Faculty and Staff recruitment

Following shortfall in staff-in-position, the management appoints required number of part-time teachers for maintaining smooth academic process.

6.3.8 Industry Interaction / Collaboration

Department of Economics and Commerce visit small industrial establishments for diffusing knowledge on industrial development.

6.3.9 Admission of Students

Admission of UG students is managed centrally by the Govt. through SAMS on the basis of merit.

6.4 Welfare schemes for

Teaching	Staff welfare fund
Non teaching	
Students	Govt. Scholarships and institutional scholarships.

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	YES	DLC/Task Force of Govt.	YES	Principal & Academic Bursar
Administrative	YES	-Do-	YES	Principal & Administrative Bursar

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Examinations are conducted as per the rules of the University.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The examinations process of the college is maintained strictly as per the rules & regulations of the University.

6.11 Activities and support from the Alumni Association

Alumni Association is deeply associated with the development process of the college.

6.12 Activities and support from the Parent – Teacher Association

Parent-Teacher meeting is held in the institution and opinions in the feedbacks from the parents are taken note of for further implementation.

6.13 Development programmes for support staff

Training programmes like orientation for computer literacy and application, recommendation for account training etc. are provided to the support staff to enhance their skill and efficiency.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Through a formal mechanism, initiatives are taken to make the campus is made eco-friendly.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

With renewed strategic action plan extra classes are taken from the 1st week of January every year. It ends with a cultural festive programme on 23rd January, every year on the commemoration of the birthday of Netaji Subash Bose.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

To make the innovative programme more meaningful and significant, at the beginning of the session the IQAC reviews the progress of the activities and suggests for further course of action.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

1. **Prevention of intoxication in the locality.**
2. **Men-elephant conflict and preservation of bio-diversity**

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Protection of environment is given more weight-age by plantation of trees in large nos. inside the campus. Awareness programmes on protection of environment are undertaken by NSS and IQAC to aware the local to preserve forest and trees.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The college concedes the deficiencies as pointed out by the Peer Team and emphasizes to overcome them by adding new physical and learning resources to the existing inventories of the institution through formal mechanism.

8. Plans of institution for next year

1. **To develop the infrastructural facilities suitable to the changing academic environment and to ensure administrative transparency.**
2. **To develop ICT facilities in the institution for the benefit of all.**
3. **To make teaching-learning process more effective.**

Name **Mr. Nilaratna Kalia**

Name **Mr. Kishore Kumar Panigrahi**

Nilaratna Kalia
30.06.2018

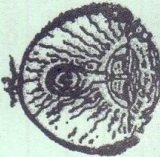
Signature of the Coordinator, IQAC

Kishore Kumar Panigrahi
30/6/18

Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission



U. N. COLLEGE
Nalagaja, Mayurbhanj

ACADEMIC CALENDAR
2018-2019

"The highest education is that which does not merely give us information but makes our life in a harmony with all its existence."
(R. N. Tagore)

"We want that Education by which character is formed"

Say No to :

- ☞ Drugs.
- ☞ Ragging.
- ☞ Any kind of Harassment to others.
- ☞ Disfiguring the walls
- ☞ Destroying college properties.
- ☞ Miscreant activities.
- ☞ Any type of malpractice in the Examination.

Say Yes to :

- ☞ Come in Dress Code.
- ☞ Attend class regularly.
- ☞ Behave properly & maintain discipline.
- ☞ Participation in Co-curricular & Extra-curricular activities.

Punishment to those found guilty :

- ☞ Expulsion from attending classes and academic privileges.
- ☞ Expulsion from hostels.
- ☞ Lodging of F.I.R against concerned students or group of students
- ☞ Rustication from institution.
- ☞ Imposition of fine up to Rs. 10 thousand.
- ☞ Entry in CLC/Conduct Certificate regarding the punishment.

Academic Calendar

2018-19

Sl. No.	Subject	Time-Line
1	Reopening of the college	18.06.2018
2	+2 e-admission	As per Govt. Notification
3	+3 e-admission	As per Govt. Notification
4	COMMENCEMENT OF CLASSES	
	+2 2nd Year	18.06.2018
	+2 1st Year	24.07.2018
	+3 3rd Year	18.06.2018
	+3 2nd Year	18.06.2018
	+3 1st Year	16.07.2018
5	UNIT TEST	
	+2 2nd Year (Every month)	July 2018 to January 2019
	+2 1st Year (Every month)	August 2018 to February 2019
	+3 3rd Year (Every month)	July 2018 to January 2019
	+3 2nd Year (Every month)	July 2018 to January 2019
	+3 1st Year (Every month)	Sept. 2018 to Feb. 2019
6	CHOICE BASED CREDIT SYSTEM- MID-TERM EXAMINATION	
	+3 1ST YR.-1ST MID TERM EXAM.	3rd-4th Week of Oct.-2017
	+3 1ST YR.-2ND MID-TERM EXAM.	3rd-4th Week of Nov.-2017
	+3 2ND YR.-3RD MID-TERM EXAM.	3rd-4th Week of March-2019
	+3 2ND YR.-4TH MID-TERM EXAM.	3rd-4th Week of April-2019
	+3 3RD YR.-5TH MID-TERM EXAM.	3rd-4th Week of Oct.-2017
	+3 3RD YR.-6TH MID-TERM EXAM.	3rd-4th Week of April-2019

Sl. No.	Subject	Time-Line
7	CHOICE BASED CREDIT SYSTEM-SEMESTER EXAM.	
	+3 1ST YR.-1ST SEMESTER EXAM.	As per NOU Notification
	+3 1ST YR.-2ND SEMESTER EXAM.	As per NOU Notification
	+3 2ND YR.-3RD SEMESTER EXAM.	As per NOU Notification
	+3 2ND YR.-4TH SEMESTER EXAM.	As per NOU Notification
	+3 3RD YR.-5TH SEMESTER EXAM.	As per NOU Notification
	+3 3RD YR.-6TH SEMESTER EXAM.	As per NOU Notification
8	COLLEGE ELECTION	As per the date fixed by the GOVT.
9	PUJA VACATION	28th Sept. 2018 to 5th Oct. 2018
10	TEST EXAMINATION	
	+2 2nd Year	OCTOBER - NOVEMBER 2018
	+3 3rd Year	OCTOBER - NOVEMBER 2018
11	FORM FILLUP FOR CHSE & NOU EXAM	As per Notification of CHSE & NOU
12	DEPARTMENTAL SEMINARS	
	MONTHLY TWO SEMINARS OF ALL THE DEPARTMENTS OF +3	From Aug. 2018 to Jan. 2019
	ANNUAL SEMINAR OF ALL THE DEPARTMENTS OF +3	January - February - 2019
13	CULTURAL & SPORTS COMPETITIONS AND FUNCTIONS	January - 2019
14	ANNUAL EXAMINATION	
	+2 2nd Year	As per Notification of CHSE
	+3 3rd Year	As per Notification of NOU
	+2 1st Year	As per College Notification
15	ANNUAL FUNCTION OF STUDENTS UNION	As per Govt. Notification
16	SUMMER VACATION	As per Govt. Notification

N.B.: The above dates may be changed as per Govt. Notification and other Necessity if any.

Feedback received from stakeholders

Feedbacks for the session 2016-17 were collected from stakeholders. The stakeholders comprised Students, Parents and Alumni. The inputs found in the feedback were elaborately discussed in the IQAC meetings. After careful analysis of the inputs in feedback, the IQAC resolved to facilitate learning through ICT by constructing a new smart room from the coming session so that students would be streamlined towards quality education. Suggestions from both the Parents and Students were taken into active consideration. It was resolved to maintain a healthy academic environment and to ensure the involvement of students and faculties in curricular and extra-curricular activities. Course completion in due time as per lesson plan was prioritized. Accordingly, action plan was taken to complete the courses by strategizing extra classes from 1st week of January to 23rd January. The IQAC also suggested all the faculties to deeply involve themselves with students through interaction and guidance outside class rooms. It was also decided to incorporate strategic plans to facilitate for development work in the campus to bring about a conducive teaching learning environment. It also laid emphasis on some learning resources and their acquisition for better teaching learning process. Views of the Alumni in respect of infrastructural development were also taken in to account and the said development was resolved to be initiated after budget allocation and approval. The feedbacks obtained from the stakeholders have worked like a catalyst not only to improve the ongoing development activities but also to ensure a self-propelled mechanism of development initiatives for future towards quality excellence.

FORMAT FOR PRESENTATION OF BEST PRACTICES-01**1. Title of the practice: 'Spreading Awareness against Alcoholic addiction'.****1. Goal-**

Twenty first century is the century of knowledge and innovation. Knowledge based education invariably requires practicing social and ethical values. The institution aims at fostering the aforesaid values among the aggrieved segment of the locality. We strongly believe in the social and moral upliftment of society through higher educational institution like ours. The goal of this practice also aims at deeply involving students both boys and girls who are supposed to be the major instruments of social change.

3. The context-

Instances of continuing impoverishment and malnourishment more so in case of tribal women and infants thereof continuously put them at high risk of vulnerable diseases and other related problem. At times under the influence of alcohol, heinous crimes such as murder, sacrifice of humans consequent upon witchcraft and sorcery are committed in drunken condition which has negative social effects. This compels the society to rethink for eradication of such social evil practices. Since the institution is located in such a milieu, contextually it is befitting to address these issues which have great social as well as moral value. In addition, elephants from Dalma elephant sanctuary cross through this area during paddy harvesting season and are attracted to villages to consume Handia (rice beer) and Mahuli (country-made rum) and bring destruction to life and property. Preparation of Handia and Mahuli in this locality is one of the major causes of man- elephant conflict.

4. The practice-

The institution adopts the following practices for better implementation of the programme.

1. Seminars are conducted periodically in the college campus inviting locals to sensitize them on topics like prohibition of alcoholic consumption especially Mahuli and Handia & their preparation. Diseases like TB, Heart ailment, Diabetes, Kidney and Liver problem are rampant among the tribal. These tribal instead of going for medical treatment opt for witchcraft and sorcery. The institution incessantly endeavors to bring these targeted groups to mainstream to carry forward the message of the evils of alcoholic consumption. The NSS Units of the institution organize camps at selected vulnerable sites to spread the message of the evils of alcoholic consumption. Leaflets are distributed in the villages by the volunteers to educate them on different themes. Various Departments of the institution organize field visits and sample surveys on eradication of illiteracy, ignorance and poverty. Awareness campaigns involving boys and girls of the institution are organized

in Hats (weekly local markets) and local Melas (fairs) with a view to sensitizing the people in general and the tribal in particular using AV Aids. Dramatic representations by selected artists from among the students of the institution using the themes like prohibition of liquor/health hazards due to TB/benefits of small family norm etc. are displayed at public places in the form of road shows (patha pranta nataka). This method is adopted to attract the tribal community and others to remain present and in the process they learn the benefits of the above themes. This method has been selected by the institution as because it is located in an area predominantly inhabited by SC/STs as per available statistical information from different Govt. agencies both in the district as well as state level. Antyodaya Chetana Mandal(ACM) is one of the leading NGOs in the district of Mayurbhanj which is well associated with our programme. The Organization has been rendering different kinds of health and other social services to the public in general and the tribal community in particular. In addition to its usual day to day activities, the organization extends various kinds of moral and physical support to implement various programmes initiated at our level. We feel that their involvement makes our practice more meaningful and significant.

Constraints and other limitation: - The tribal have specific cultural tradition and their rigid habits and customs do not allow them to accept the practice that the institution tries to implement. Further, superstition and other dogmas like witchcraft, sorcery, disentangling of spirits (Chhadana) are so deep rooted stigma among the tribal that restrain them to accept our efforts to bring about in them desired socio-economic changes.

5. Evidence of success-

Electronic and print media, as well as govt. report reveal a lot of human-elephant conflicts and causalities thereof in the month of November, December & January every year consequent upon infiltration of large number of elephants from neighboring states Jharkhand & West Bengal. Consequent upon the frequencies of such occurrence during the last five years, the Govt. has reckoned this place as one of the noted elephant corridors. The elephants primarily on their way to Nilgiri forest range and some other buffer zones of Similipal sanctuary cause lots of damage to corn fields, thatched and mud houses thus threatening the lives and properties of poor rural tribal. The causalities occur among the Adivasis who illegally make Handia and Mahuli. Considering the above facts the efforts of the institution has started bearing fruits. Consequently, such hazards have been minimized to a great extent. The preparation of Handia and Mahuli has been in the declining trend though not checked fully. Since it is a process it will be our effort to continue such practices through our renewed interest and vigor.

6. Problem encountered and resources required-

Illiteracy, ignorance and poverty of the tribal stand as a major barrier towards acceptance of the initiatives taken by the institution. These people still stick to their primordial connection to addiction, superstition and the like. Their language is different. Illiterate tribal understand ‘Santali’ and they don’t accept instructions in any other language other than ‘Santali’. So the inputs in terms of road shows, counseling through interactive mode supplied at our level fall short of our expectation. Moreover, in spite of awareness campaigns and sensitization programmes by the institution regarding health and other health related ailments such as TB, Cardiovascular diseases, Kidney and Liver problem caused by consumption of Handia and Mahuli, still some tribal do not visit hospital for their treatment. Rather, they depend on local quacks, sorcery and do other old fashioned practices like ‘chhadana’ for their recovery. At times, poverty also stands as a barrier for them to undergo proper medical treatment. Modern health treatment involves sizable amount of expenditure. Unfortunately, they do not have either landed property or required savings for treatment at better hospitals situated around 250km from here. As the institution is a non-Govt. one, funds required to organize the renewed efforts is a major constraint. Money does not flow from the Govt. to pursue these programmes at our end.

7. Notes (optional) -

In order to make an alcoholic free society, all the stakeholders of Higher Educational Institution need to select the method of practice according to their local problem and context in variously varied ways so that the process of implementing the practices can be made possible. Dealing against such long cherished custom, institutions are required to take care and ensure that the psychology of the tribal community are not disturbed, because they are primitive, ignorant, simple and akin to their religions. So moral and spiritual method may work significantly to deal with the tribal psychology and in turn, implementation of practices may be fruitful. So the strategized plan and follow-up- action must be backed both by reason and spirit. The headman and the religious leaders of the community must be convinced both by rational and spiritual ways. Once their leaders are convinced they can diffuse what they learn from reality and the problem of the community at large gets lessened.

8. Contact details

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FORMAT FOR PRESENTATION OF BEST PRACTICES- 02

1. **Title of the practice: Reducing conflict between men and elephants in the locality.**
2. **Goal–**

If we look at the present scenario all over the world, man in the name of development is indulging in the activities which are detrimental to the very existence of this beautiful earth. The exploitation of nature for his selfish gain is causing horrifying ecological imbalances. Numerous organisms in general and the elephant species in particular are endangered due to various human activities such as deforestation, construction of road, Dam Construction, reduction of area for free movement of wild animals have caused destruction of wild lives. The scenario in Odisha and Mayurbhanj district in particular is also no less miserable in the field of human –Elephant conflicts, since the locality NALAGAJA where the college is situated is witnessing the human-elephant conflict frequently. The Academic Council of the college had a thorough discussion over this burning issue of the locality and analyzed deeply to adopt this practice so as to prevent the human-elephant conflict, destruction of both human and elephant lives and crops of the locality. For the purpose, the Departments of Botany and Zoology are entrusted with the task of undertaking relevant academic pursuits and the aim of this practice is to train the students and prepare them to spread this knowledge among the locals.

3. **The context-**

It is the urgent need of the locality to protect the elephant corridor for the safe passage of the elephants and to reduce simultaneously the possibility of accident between human & elephant. At times, the elephants are noticed entering the college premise and destroying the trees in the campus and the nearby houses of the village. It is because of the said horror that the college is often closed to save the life of students and assets of the institution.

4. **The practice –**

The institution resorts to the following strategies with a view to realizing the goals in the entitled practice.

The students of Zoology & Botany Dept. of the college are sensitized on the issue by taking them to the very spot and they are duly trained to educate locals mostly the tribal for the preventive measures. The students under the active guidance of the teachers organize various awareness programmes for the ignorant people and train them how to defend their lives and properties. During the harvesting time i.e., from the month of November to December, every year the elephants usually starts their erratic movements from neighboring States

West Bengal (4 km away) and Jharkhand (30 km away) towards Nilgiri forest range. During this time the local tribal people are also made well aware not to prepare rice beer(Handia) and country made rum (Mahuli), the odour of which attracts the elephants towards the human habitats. By conducting different awareness programmes as detailed below the people are motivated not to disturb the safe passage of the elephants.

- (i) **Wild life conservation management-** At par with Govt. Forest Conservation Act., the students of Life Science Departments are in the practice of educating the vulnerable sections of locality on wild life conservation management and at the same time students and local villagers gather information about elephants. The targeted locals are made to learn how to refrain themselves from diverting the elephants from their paddy crops by using electric fence which often causes electrocution of elephants and drag these innocent people to unnecessary legal complications. Rather they are motivated to disperse the elephants through simple and plain methods by showing fire flames and beating drums.
- (ii) **Diffusing spiritual knowledge-** Spiritual life of tribal people is quite quaint and secretive. Their beliefs and values make them to have a reciprocal connection with natural world and animals of the forest as well. Spiritually they accept nature and wild animals as their friends. Many animals are symbolically associated with gods and goddesses in the python of tribal religion. For example, elephants are accepted by the locals as Goddess Laxmi (symbolic of wealth and prosperity). By exploiting their psychological, moral, and spiritual weakness we try to impose in their mind not to cause any harm to these elephants. Accordingly, spiritual awareness is fostered among them by the stakeholders of the institution in order to achieve the desired outcome.
- (iii) **Sensitizing locals against alcoholic addiction –** In order to reduce the conflict between man and animal, our students create deep awareness in the heart of the locals neither to prepare nor to consume the rice beer (Handia) and country made rum (Mahuli). Because non-consumption of alcohol will lead common men in the right direction and at the same time non-preparation of alcohol will not attract these wild elephants to human habitats.

5. Evidence of success-

We observe a considerable reduction of conflicts between men and elephants consequent upon our efforts and willingness in implementing the best practices. Casualties in this locality have been minimized. Damage of houses and paddy crops in the peak months particularly from the month of November to January has been reduced in this area. Another noticeable feature is reduction in the preparation of country made liquor and beer by tribal as well as non-tribal in this locality due to awareness programmes successfully conducted by the institution.

6. Problem encountered and resources required –

The problem of man-elephant conflicts is a major issue in the locality. Illiteracy of the people mostly among the tribal stand as a stumbling block in disseminating required awareness among them. Most of them use their local language which is Santali. Spreading these awareness programmes in their local language could have been more successful if trainers from their language were utilized. Poverty compels some of the Adivasis to produce Handia to sell them in the area to earn their livelihood. Given their economic backwardness, it is very difficult to stop them from preparing Handia until some alternative source of income is assured to them. Ignorance on health status caused due to consumption of Handia and Mahuli by the tribal is another challenge seriously encountered during interaction. Financial implications are involved to continue these awareness programmes effectively as this involves recurring expenditure for which sufficient funds is not available with the college.

7. Notes (optional) –

Any Higher Educational Institution requiring methodologies of practice to adopt and carry out solely depends upon the prevailing situation and the context in force where the institution exists. The efforts of the institution in reducing man-elephant conflicts and in preserving bio-diversity have produced positive results. To move ahead with our renewed plans and programmes involves additional expenses and as a Non-Government institution it requires special funds to sustain this practice.

8. Contact details:

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